

Table 13.2. Traits and skills found in successful leaders

Traits	Skills
Adaptable to situations	Clever (intelligent)
Alert to social environment	Conceptually skilled
Ambitious, achievement oriented	Creative
Assertive	Diplomatic and tactful
Cooperative	Fluent in speaking
Decisive	Knowledgeable about the work
Dependable	Organized (administrative ability)
Dominant (power motivation)	Persuasive
Energetic (high activity level)	Socially skilled
Persistent	
Self-confident	
Tolerant of stress	
Willing to assume responsibility	

In Mintzberg, Henry, *Structure in Fives: Designing Effective Organizations*, 2nd edition, 5. Upper Saddle River, NJ: Pearson, 1992. Reprinted by permission of Pearson Education, Inc., Upper Saddle River, NJ.

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