

Table 11.2. Recommended Composition of an Emergency Management Committee

Team leader	Person familiar with principles of emergency management, disaster operations, and hospital functions
Administration	Need not be team leader, but is part of hospital leadership; provides input and communication with upper management
Medical staff	Involving medical staff in planning is crucial; mandated by some regulators
Safety officer	Person responsible for hospital environmental health and safety
Nursing	Chief nursing officer (CNO) or designee
Supply chain/materials management	Person familiar with HSO logistics
Human resources	Person versed in HSO HR policies, procedures, and pay practices
Infection prevention and control	Important for input on pandemic and bioterrorism-related occurrences
Security	Security team leader
Information technology/ communications	Person(s) versed in operating and maintaining HSO's telecommunication and IT infrastructures and redundant communications processes
Media relations	Person who knows HSO policies and procedures on media interaction

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